

Sample State Development Plan Table of Contents



This document was originally produced during the SPARC Programme, with the title SPARC P1191 Policy & Strategy Toolkit August 2015.

This revised edition was updated during the FCDO PERL Programme in November 2020.

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Sample State Development Plan Table of Contents July 2020

XYZ State Development Plan 20xx – 20yy

Ministry of Economic Planning and Budget
(or name of the State's Planning Agency)

Foreword

(To be signed by His Excellency, the Governor of the State

Acknowledgements

(To be signed by the Hon Commissioner, Ministry of Economic Planning and Budget or name of the State's Planning Agency)

Executive Summary

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Table of Acronyms

BCC	Budget Call Circular
MTSS	Medium Term Sector Strategy
SDP	State Development Plan

Part One

Introduction and Background to the Plan

Profile of the State

Strategic Framework of the Plan

Introduction and Background to the Plan

1.1 Introduction

1.2 Background to the Plan

1.3 Planning Principles and Cross Cutting Issues

Examples include principles about:

- Poverty Eradication
- Gender and Social Inclusion in Development
- Conflict sensitivity of the Development Plan
- Environment and Climate change considerations
- Sustainability of development
- Subsidiarity – getting the cooperation of lower level government in the plan design and implementation
- etc.

1.4 The State's Plan and Sustainable Development Goals (SDGs)

Demonstrate how the State's Plan will deliver results in MDG achievement

1.5 Structural Outline of the Plan

Chapter 1: Profile of the State

2.1 The State at a Glance: Human Development and Macroeconomic Indicators

2.2 Location and Topography (including map)

2.3 Climate

2.4 Population: Size and Age Distribution

2.5 Local Government Structure

2.6 Cultural Heritage or the State's Cultural Speciality

2.7 Major Potentials of the State

2.8 State Economy and Key Development Challenges

Chapter 2: Strategic Framework of the Plan

3.1 Introduction

3.2 State Mission, Vision and Core Values

3.3 Strategic Issues and Priorities of the State Government

3.4 Development Pillars and Constituent Sectors

3.5 Goals, Expected Outcomes and Key Performance Indicators (KPIs)

3.6 Critical Success Factors of the Plan

Examples:

- Boosting revenues, especially internally generated revenue, and efficient resource utilisation
- Manpower development
- Private sector participation
- Development partners' support
- Etc.

Part Two

Sector Briefs

Notes: There will be briefs on each sector of the State's economy. The sector briefs will follow an outline which would have been agreed during the SDP Envisioning Workshop. This Template provides examples of some sectors below; you will do the same for all the sectors of the State's economy. Arrange the sectors alphabetically.

Chapter 3: Agriculture Sector

4.1 Sector Situation Analysis or Overview of the Sector

4.2 Key Learning Points in Implementing a Previous Plan (if any)

4.3 Key Challenges that Will Need to Be Resolved

4.4 Key Opportunities

4.5 Key Sector Priorities

4.6 Sector Objectives

4.7 Outcomes Deliverables

4.8 High-Level or Broad Strategies

4.9 Results Framework

Chapter 4: Education Sector

5.1 Sector Situation Analysis or Overview of the Sector

5.2 Key Learning Points in Implementing a Previous Plan (if any)

5.3 Key Challenges that Will Need to Be Resolved

5.4 Key Opportunities

5.5 Key Sector Priorities

5.6 Sector Objectives

5.7 Outcomes Deliverables

5.8 High-Level or Broad Strategies

5.9 Results Framework

Chapter 5: Health Sector

6.1 Sector Situation Analysis or Overview of the Sector

6.2 Key Learning Points in Implementing a Previous Plan (if any)

6.3 Key Challenges that Will Need to Be Resolved

6.4 Key Opportunities

6.5 Key Sector Priorities

6.6 Sector Objectives

6.7 Outcomes Deliverables

6.8 High-Level or Broad Strategies

6.9 Results Framework

Chapter 6: Other Sectors of the State's Economy

7.1 Sector Situation Analysis or Overview of the Sector

7.2 Key Learning Points in Implementing a Previous Plan (if any)

7.3 Key Challenges that Will Need to Be Resolved

7.4 Key Opportunities

7.5 Key Sector Priorities

7.6 Sector Objectives

7.7 Outcomes Deliverables

7.8 High-Level or Broad Strategies

7.9 Results Framework

Part Three

Plan Implementation

Financing the Plan

Implementation Monitoring and Evaluation

Chapter 8: Financing the Plan

8.1 Introduction

8.2 Fiscal Policy Direction of the State

(e.g. Treasury Single Account, zero-based budgeting, IGR development, tax reform, etc.)

8.3 Revenue and Expenditure Projections (MTFF)

8.4 Sector Resource Allocations

8.5 Financing Options

(Deficit financing and debt servicing).

8.6 Expected Role of the Private Sector

(Potential sectors, expected investments, incentives needed, etc.).

8.7 Expected Role of Development Partners

(Potential sectors of intervention, level of supports, etc.)

8.8 Public Financial Management Strategies

Chapter 9: Plan Implementation

9.1 Introduction

9.2 Institutional Framework for Plan Implementation

- Role of State Executive Council
- Roles of the Local Government Areas (LGAs)
- Role of Communities and community-based organisations e.g. religious and traditional leaders
- Role of CSOs
- Role of the Private Sector
- Role of a Delivery Unit (If any)
- Role of Sector Plan Implementation Committee
- Role of MEPB's M&E Department or Unit
- Roles of other MDAs' M&E Department or Unit

9.3 Manpower Development Strategy

9.4 Plan-MTSSs-Budget Linkage

9.5 Results Based Individual Performance management

9.6 Optimising Private Sector Participation

9.7 Development Partners' Support

Chapter 10: Implementation Monitoring and Evaluation

10.1 Introduction

10.2 Approach to Plan Implementation Monitoring

10.3 Approach to Plan Performance Evaluation

10.4 Approach to Plan Revision



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