

# Job Description Template

<b>Job Title:</b>		<b>Department:</b>	
<b>Name of Holder:</b>			
<b>Responsible To:</b>		<b>Staff Managed:</b>	a. b. c. d.
<b>Key Relationships:</b>			
<b>Job Purpose:</b>			
<b>Specific Duties and Responsibilities:</b>			
<b>Key Result Areas/Key Performance Indicators (KPIs):</b>			

<b>Qualifications/Work Experience/Competencies</b>	
<b>Minimum Academic Qualifications Desired:</b>	
<b>Minimum Work Experience and Knowledge Required:</b>	
<b>Essential Attributes or Competencies Required:</b>	
<b>Desirable Attributes or Competencies:</b>	